



280, Shreeve Road, Canning Vale WA 6155
Telephone: (08) 9256 1314 / 9455 7220
Website: www.sikhwa.org.au

31 August 2019

SAWA Members

Respected Members,

SAWA AGM – 2019

Waheguru ji ka Khalsa, Waheguru ji ki Fateh

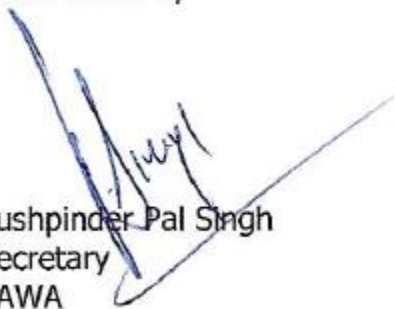
Please see attached the Notice of the 2019 AGM and Returning Officer's notice for EXCO elections. Please make note of the following information.

| | |
|--|--|
| Close of Submission of Members motions | 6:00 PM Sunday 15 September 2019 |
| Close of Nominations for EXCO positions | 10 AM, Saturday 21st September 2019 |
| Commencement of Registration of Members and Voting | 8:30 AM Saturday 28 th September 2019 |
| AGM commencement time | 9:00AM Saturday 28 th September 2019 |
| Commencement of Voting for EXCO election | 9:15AM |
| Close of Registration of Members | 10:00AM |
| Close of Voting | 10:30AM |

Returning Officer can be contacted at sawaro2019@gmail.com.

Hope to see you at the AGM.

Yours sincerely


Pushpinder Pal Singh
Secretary
SAWA





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Website: www.sikhwa.org.au

NOTICE OF ANNUAL GENERAL MEETING

To: All financial Members

NOTICE OF ANNUAL GENERAL MEETING TO BE HELD ON Saturday 28 SEPTEMBER 2019

Please note that the Annual General Meeting of SAWA for the year 2019 will be held as follows:

Date: Saturday, 28 September 2019
Location: Gurdwara premises at 280 Shreeve Road, Canning Vale
Time: 9:00AM

The Agenda and order of business to be transacted will be as follows:

- 1 Meeting Called to Order (Official opening, attendance and apologies)
- 2 President's Report (***Attachment 1***)
- 3 Confirmation of the minutes of the last AGM
- 3.1 AGM held on 29 September 2018 (***Attachment 2***)

The Draft Minutes of the 2018 AGM were posted on the SAWA website and Notice Board shortly after the AGM. No comments were received from any member of the Sangat.

Proposed Motion:

That the minutes of the Annual General Meeting held on 29 September 2018 presented at ***Attachment 2*** be confirmed as true record of the proceedings.

Proposer:
Secunder:

- 4 Presentation and acceptance of the Association's financial statements for the financial year ending 30 June 2019 (***Attachment 3***)

Proposed Motion:

That the Association's financial statements for the financial year ending 30 June 2019, presented at ***Attachment 3*** be accepted.

Proposer:
Secunder:

5 Presentation and acceptance of the auditors' report (**Attachment 3**);

Proposed Motion:

That the Auditors report presented at **Attachment 3** be accepted.

Proposer:

Secunder:

6 Deliberation on Motions;

6.1 Ordinary Motions proposed by EXCO

6.1.1 Past AGM Resolutions

A list of the active resolutions is presented at **Attachment 4**. And their progress report appears at Attachment 6

Proposed Motion

That the progress report of current resolutions appearing at **Attachment 4** be noted.

Proposer

Secunder

6.1.2 Membership fee

{Current Membership Fees are \$350 for Life Members and \$35 for Ordinary and Associate Members. It is proposed to maintain the same for 2019/20}

Proposed Motion:

i That the membership fee for Life Members be set at - \$350

ii That the annual membership fee for Ordinary and Associate Members be set \$35

Proposer:

Secunder:

6.1.3 Langar Cooking in the Kitchen

Background

Increasing number of devotees to Gurdwara demands a larger quantity of Langar cooking, which has substantially increased the cost to donating families. This has also resulted in crowding number of sewadars present in the kitchen which compromises safety. Since the kitchen has been expanded it is proposed to alter the mode of operation in kitchen.

Cooking of langar to be performed by SAWA paid cooks only. People wishing to fund may do so by donating for langar with the Cashier.

A separate area be marked away from cooking area for sewa with lesser risk such as Atta making, veges chopping etc.

Parshada (Roti) cooking would still require sewadars which is away from main cooking area.

Proposed Motion:

“That the incoming EXCO give consideration to the Langar being prepared by the SAWA paid professional cooks only and set donation fees accordingly.”

Proposer: Prem Singh Judge

Secunder: Ajmer Singh

6.2 Ordinary Motions with financial implications submitted by Members

{In accordance with SAWA Constitution members may submit their Motions having financial implications by 30 June}

NIL received

6.3 Ordinary Motions Submitted by Members

{Members may submit their Motions by email or in person to the Secretary by 6:00 PM Sunday 15 September 2019}

7 Endorsement of the Auditors;

In accordance with the constitutional requirement the outgoing EXCO recommends Harpreet Singh Cheema & Harveer Singh Sekhon to be appointed as Auditors.

Proposed Motion:

That Harpreet Singh Cheema & Harveer Singh Sekhon be appointed as Auditors for the 2019/20 financial year.

Proposer:

Secunder:

- 8 Authorization of incoming EXCO expenditure limit for all elements linked to a single event.

Last year the expenditure limit for the EXCO for any single project was \$35,000. AGM may authorize the same or a different limit for the 2018/19 financial year. EXCO recommends that this limit be kept the same at \$35,000.

Proposed Motion:

That the expenditure limit for the 2018/19 EXCO for all elements linked to a single event be set at \$_____.

Proposer:

Secunder:

- 9 Such other matters specified in the Notice convening the AGM;

Nil

- 10 Declaration of election results and appointment of office bearers of the EXCO;

The elections will be conducted as advised in the Returning Officer's Notice (Schedule A).

- 11 Elected President's address / Meeting Closed



Pushpinder Pal Singh
Secretary SAWA

Dated: 31 August 2019

NOTE:

1. *No business other than listed on the agenda will be transacted at the AGM.*

PRESIDENT'S REPORT

Waheguru ji ka Khalsa, Waheguru ji ki Fateh

"SATGUR KI SEWA SAFAL HAI, JEKO KARE CHIT LAYE"

Guru Pyari Sangat Jio,

About this time last year I was entrusted with the task to lead EXCO. To me this was a very humbling experience and all through this year my team and I have done our best to live up to your expectations. The demands of this term have been extremely challenging with the dual responsibility of the Building Project along with the day to day management of Gurudwara Sahib. With the Blessing Hand of Waheguruji and lots of hard work, EXCO has carried out its entrusted duties with fully duty of care. For this my gratitude and sincere thanks to the whole team and the Vice President who assisted me in handling most of the social and cultural events. My sincere thanks to the building team who stood by me through numerous difficulties to complete the building project while keeping the Gurudwara Sahib operating without interruption or incident. While carrying out our duties there may have been times when strict measures had to be imposed to maintain peace and safety of the Guru Ghar and confirm to the requirement of the various authorities.

Should there have been any seemingly lapse of courtesy or attention please accept my sincere apology.

Throughout this year numerous religious, social and cultural events were organized for the benefit of Sadh Sangat:

1. Devali celebrations were held at Gurudwara Sahib with an evening Dewan attended by more than 1000 devotees. This was a grand event however EXCO encounter numerous problems with crowd control, safety and parking. Future programs on such a grand scale would require more planning and assistance from local authorities.
2. Birthdays of Guru Nanak Ji and Dashmesh Pita and Wasakhi were celebrated with Akand Paaths.
3. Numerous Raggis and Kirtan jathas were hosted through the year to provide for the spiritual enlightenment of Saad Sangat.
4. A remembrance ceremony for Charles Fairbread our ANZAC soldier was held at Kings Park.
5. The ANASA torch relay which started from Perth was held at Adenia Park.
6. Heritage Day was held at Adenia Park as usual with lots of multi-cultural performance.
7. Vasakhi mela was held at Cannington on a very grand scale which was attended by hundreds and highlighted with a firework show.
8. On the sports front as usual SAWA sponsored representatives from various clubs to the Melbourne Games. Soccer Team made up of Virsa Club and Girls netball team returned with prizes.
9. Bus trip to Busselton for the launching of the early settlers memorial where our heritage was displayed to raise the awareness of Sikh contribution and sacrifices during the two W.W. and contribution to W.A. by our early settlers.

Langgar was provided for all thanks to the generosity and tradition of our sewadars. Most of these events were held with the assistance of our clubs namely, Virsa Club, PCSC, WAAHC, SYA and ASHA. Our sincere thanks to them all for their hard work and contributions.

Building Project:

The Building project which was started more than a year ago has been successfully completed with Waheguruji's Blessings without injury or incident and under budget thanks to the hard work of the building committee. Being a live project with dual activity and many inquisitive eye this task was extremely demanding. Still it was carried

out to the best of our ability with some team members putting in a full 7 day working week in spite of health scares, hospital admissions and family commitments. Let me acknowledge the contributions of these sewadaars once again: Joginder Singh (Joe) for the concept plan drawings without charge, our technical committee of Dr. Didar Singh Cheema, Jagdish Singh Gill and Harmeeek Singh Kamboj who contributed with technical support along with the tender evaluation process. The building team comprising Gurdarshan Singh Kailley, Paramjit Singh Nagra, Ranjit Singh, Parvendar Singh and Bahadur Singh Mann and I went the extra mile to ensure that the project flowed smoothly. Underground gas and water pipes which have aged have been redirected externally and also via the ceiling for ease in future maintenance. New cooking equipment has been installed. The kitchen and wash area are now functioning smoothly. A very special note of thanks to Paramjit Singh Nagra and Parvendar Singh who were always present to assist in the day to day supervision of our building project.

I end once again with my humble thanks to all the volunteers especially our ladies and sewadaars for the tireless sewa all through the year in all-weather to keep our Guru Ka Langgar running. A humble plea to the incoming committee to take more positive and firm steps to ensure that the sanctity of the Guru Ghar is maintained and at all times. We have addressed and minimized the disrespect that has crept into our Gurudwara Sahib over the past few years especially during the precious times of Ardas and Hukum Naama. For this there can be and should not be any excuse or exception. We come from varied environments where Gurudwaras may practice their own code of conduct and religious rituals, many imposed by deras and babas and further compounded by the proceedings in marriage palaces. However, at our Guru Ghar we have always practice the code of conduct as set by SPGC which should be maintained without excuse.

Let me share this priceless gem from some spiritual writings which I pray will awaken our inner selves on significance of our Guru Ghar.

" Thread Lightly O Brother for this is Hallowed Ground"

"Halka Halka Pairan Naal Tur Mere Veer Ih Hai Pavitar Istaan".

Let us make it our goal for the 550th anniversary of Than Than Guru Nanak's celebrations to reinforce his true values which liberated us from bondage, superstition and false practices. May the Blessings of Waheguruji guide us in our ever step and especially so in the running of our Guru Ghar.

Bhul Chuk Maaf Karne Ji.



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PO Box 1708, Canning Vale DC WA 6970
Telephone: (08) 9256 1314 / 9445 7220
Web: www.sikhwa.org.au

Minutes of Meeting

Annual General Meeting 2018

Sikh Association of Western Australia

Held: Saturday, 29th September 2018
Langar hall

Note: Please refer AGM Agenda for Attachments 1 to 6

At 9:00 AM the Secretary Pushpinder Pal Singh made an announcement that only 102 members had registered at that time and accordingly, the quorum was not present. The meeting was adjourned to be reconvened after 15 minutes. At 9:15 AM Giani Jaswinder Singh performed Ardaas following which the Secretary informed the membership that he would be preparing the summary minutes only. Accordingly, he would record the decisions and any important information that directly relates to the outcome of a motion. If any member wished to record his/her statement, they must advise the secretary, accordingly.

12 Meeting Called to Order (Official opening, attendance and apologies)

The meeting was opened by the President Gurdarshan Singh at 9:20AM. The President welcomed the Sangat and read out the attendance at the meeting.

Attendance as at 9:20AM was as follows:

| | |
|------------------|-----|
| Life Members | 106 |
| Ordinary Members | 17 |
| Total | 123 |

13 President's Report (**Attachment 1**)

President opened the meeting and made a power point presentation and provided brief progress report of the term of the EXCO. He thanked the Sangat and his EXCO members for their support and hard work during the year.

14 Confirmation of the minutes of the last General Meetings (GMs).

3.1 AGM held on 30 September 2017 (**Attachment 2**)

Resolution:

That the minutes of the Annual General Meeting held on 30 September 2017 presented at **Attachment 2** be adopted as true record of the proceedings.

Moved: Paramdeep Singh Gill

Seconded: Sukhwant Kaur Pannu

Carried unanimously

14.2 SGM held on 13 January 2018 (**Attachment 3**)

Proposed Motion:

That the minutes of the Special General Meeting held on 13 January 2018 presented at **Attachment 3** be confirmed as true record of the proceedings.

Proposer: Harbhajan Singh Dhaliwal

Secunder: Baldev Singh Bagga

Carried unanimously

15 Presentation and acceptance of the Association's financial statements for the financial year ending 30 June 2018 (**Attachment 4**)

Devraj Singh – Queried whether the balance in Bank reflect any unpaid construction bill.

PS Nagra – Negative. Balance was after paying 750K as on 30/6/2018

Zorra Gill - Asked if Contracted price included fixtures.

Nagra – Negative

Daljit Singh Dhillon – Queried why kitchen wages had doubled

Nagra – Due to increase in attendance at Gurudwara, hours had to be increased in kitchen

Abtar Kaler – Asked how much was paid out of 1.036 million building contract

Nagra – 750 k as on 29/9/2018

Amarjit Singh Amar – Was any credit received due to drop in ceiling height?

Nagra – Affirmative

Harbhajan Singh Bejwan – Alleged building initial cost quoted to Sangat was 800K & questioned why 1.2 million is being spent

Prem Singh Judge – Area of construction had been increased by 300 sq meters & clarified \$1.2 million had been approved by sangat for the building extension.

Motion put to vote

Proposed Motion:

That the Association's financial statements for the financial year ending 30 June 2018, presented at **Attachment 4** be accepted.

Proposer: Sukhwant Kaur Pannu

Seconder: Bakhshish Singh

Carried unanimously

16 Presentation and acceptance of the auditors' report (**Attachment 4**);

Proposed Motion:

That the Auditors report presented at **Attachment 4 be** accepted.

Proposer: Dr Kanwaljit Singh

Seconder: Baldev Singh Bagga

Carried unanimously

17 Deliberation on Motions

6.1 Ordinary Motions proposed by EXCO6.1.1 Past AGM Resolutions

*A progress report of the active resolutions is presented at **Attachment 5**.*

Proposed Motion

That the progress report of current resolutions appearing at **Attachment 5** be noted.

Proposer Paramjit Singh Kahlon

Secunder Dr Kanwaljit Singh

Carried unanimously

6.1.2 Membership fee

Proposed Motion:

i That the membership fee for Life Members be set at - \$350

ii That the annual membership fee for Ordinary and Associate Members be set \$35

Proposer: Abtar Singh Kaler

Secunder: Amarjit Singh Amar

Carried Unanimously

6.1.3 Kitchen Extensions and School Building

Proposed Motion:

That the Kitchen Renovation sub-committee's report on the construction of kitchen extensions and school building, presented at **Attachment 6** be noted

Proposer: Amrit Pal Singh

Secunder: Ujagar Singh Gill

Carried Unanimously

6.1.4 SAWA Constitution Review

Proposed Motion:

That the revised constitution of SAWA 2018 edition as presented at **Attachment 7** be received.

Proposer: Himmat Singh

Secunder: Avtar Singh

Carried Unanimously

6.1.5 Refurbishment of Gurudwara Sahib

The current building is 18 years old. With the rapid growth in visiting devotees the building is in dire need of maintenance repairs and improvements. New community age groups needs have arisen. Building aesthetics are looking worn out which has created a need for a budget to be put aside to facilitate the same.

Proposed Motion:

That a sum of \$ 200,000 be approved for the refurbishment of Gurudwara Sahib for the following:

- i Replacing carpets in Prayer Hall & painting the whole Building after completion of Kitchen & Office/School extension including repair work where needed
- ii Replacing old furniture & fittings
- iii Extending Patio up to the toilets
- iv Installation of Air Curtains to Kitchen & Prayer hall doors
- v Replace Kitchen roller doors with suitable doors to keep out the draft
- vi Installation of new balustrades around the first floor.

Proposer: Prem Singh Judge

Seconder: Gurdarshan Singh Kailley

Carried (For 69 Against 6)

Mr Didar Singh Cheema pointed out that erupting rust be treated in the columns before painting the building.

6.1.6 Sikh Games in Perth 2020

Perth has been given the honour to host Sikh Games in 2020. An organising committee has been established and president of the SAWA is chairman of the organising committee. Some considerable amounts of efforts and financial resources will be required to host this event successfully. SAWA had played a lead role in organising the games in the past and expected to play a vital role in planning and coordinating Sikh games in 2020. Funding usually comes from gurudwaras, members of community and grants. The organising committee requires working capital well in advance to kick start organising process. This ordinary motion is to provide the working capital for the organising committee to facilitate the planning and coordinating process.

It was further clarified by the proposer that this amount would be treated as a loan to Australian Sikh Games (ASG 2020) Committee in the initial stage. If there are any surplus funds after paying back SAWA Loan those would be retained by ASG. However, if there is any short fall, that would be adjusted from SAWA's loan to a maximum of \$60,000.

Proposed Motion:

- i. That SAWA EXCO is directed to advance \$60,000 to the Sikh Games 2020 Organising Committee, in order to plan, organise and coordinate the games in 2020. Any residual amount (if any) will be refunded to SAWA.

Proposer: Gurdarshan Singh Kailley

Seconder: Prem Singh Judge

Carried Unanimously

6.2 Ordinary Motions with financial implications submitted by Members

{In accordance with SAWA Constitution members may submit their Motions having financial implications by 30 June}

NIL

6.3 Ordinary Motions Submitted by Members

6.3.1 SAWA membership vacancies

Dr Partap Singh Sekhon commented that the Ordinary Members whose membership has lapsed should also be considered for reinstatement as part of proposed membership list.

Proposed Motion:

That SAWA Membership waiting list of 25 persons be created and maintained to fill in vacancies to become Ordinary members as per Clause 7.2 of SAWA Constitution 2018.

On Vasakhi Day 2019 a waiting list of 25 applications will be drawn and sequenced by raffle to fill in vacancies as they occur.

This procedure shall be implemented as a By-law by future EXCO's.

Proposer: Gurdarshan Singh Kailley

Seconder: Paramjit Singh Nagra

Carried Unanimously

6.3.2 Publication of WA Sikh history book

Jaskiran Kaur Cheema – Suggested to interview old members of community (eg Piara Singh) to add to the historical anecdotes

Sarwan Singh Vagel – Suggested to approach History research students from Universities to take this up as a Project which would substantially reduce the cost.

Proposed Motion:

SAWA should publish a book on history of Sikh community in Western Australia. A professional certified historian should be hired for this project to through the official records and gather oral history. This may be used as reference material for further research.

Proposer: Tarun Preet Singh

Seconder: Gurdarshan Singh Kailley

Carried Unanimously

6.3.3 Amendment to proposed motion 8

Proposed amendment to Motion:

That the expenditure limit for the 2018/19 EXCO for **Maintenance and the running of Temple** linked to a single event to be set at \$_____ **and not be used for any capital expenditure.**

Proposer: H S Bejwan

Secunder: Amarjit (Amar) Singh C.D

The President ruled that as this amendment to the EXCO proposed motion at Agenda Item 8, it will be considered as part of the Agenda Item 8.

18 Endorsement of the Auditors;

Proposed Motion:

That *Harpreet Singh Cheema & Harveer Singh Sekhon* be appointed as Auditors for the 2018/19 financial year.

Proposer: Sarjit Singh

Secunder: Amrit Pal Singh

Carried Unanimously

19 Authorization of incoming EXCO expenditure limit for all elements linked to a single event.

The President explained the purpose of this motion is to meet the requirement as stipulated in clause (rule) 10.2.3 (iv) of the SAWA Constitution. The intent of that particular clause is to place an expenditure limit on the relevant EXCO to carry out small projects/programs as the need arises during the term of that EXCO. The examples of such projects are fitting of roller shutters, purchase of equipment, purchase of TV and computers, etc. and programs are Vaisakhi mela, Open day, Saragarhi day, Support to sports team, commemoration day, etc. SAWA has never placed an expenditure limit on the maintenance of Gurdwara. The repair and maintenance expenditure in 2017/18 financial year was \$87,217 as shown in the statements attached with the agenda and breakdown between the five elements ranging from \$900 to \$37,130 appears on Note 9 of the financial statements.

The president outlined the process to deal with the amendment based on the guidelines appearing at Schedule D of the Constitution.

The president read the EXCO proposed motion and the proposed amendment and invited the proposer and seunder to speak on the amendment.

John Singh spoke on the intent of proposed amendment and emphasized that EXCOs should not spend money on small capital projects without consulting the membership. After a brief debate the President put the amendment to vote

Amendment to proposed motion 8

Proposed amendment to Motion:

That the expenditure limit for the 2018/19 EXCO for **Maintenance and the running of Temple** linked to a single event to be set at \$_____ **and not be used for any capital expenditure.**

Proposer: H S Bejwan

Seconder: Amarjit (Amar) Singh C.D

Lost – only four members voted in favour of the motion.

President put the original motion to vote.

Proposed Motion:

That the expenditure limit for the 2018/19 EXCO for all elements linked to a single event be set at \$ 35000.00.

Proposer: Paramjit Singh Nagra

Seconder: Pushpinder Pal Singh

Carried Unanimously

20 Such other matters specified in the Notice convening the AGM;

Nil

21 Declaration of election results and appointment of office bearers of the EXCO and the Trustees by Returning Officer:

The RO Mr Tarun Preet Singh declared the results as follows:

| Position | Name |
|------------------------------------|---|
| President | Prem Singh Judge |
| Vice President | Gurdarshan Singh Kailley |
| Secretary | Pushpinder Pal Singh |
| Assistant Secretary | Bahadur Singh Mann |
| Assistant Secretary | Dev Raj Singh |
| Treasurer | Paramjit Singh Nagra |
| Assistant Treasurer | Rajinder Singh Bassi |
| Assistant Treasurer | Ranjeet Singh |
| Committee Members (8 Positions) | <ol style="list-style-type: none"> 1. Ajmer Singh 2. Amrit Pal Singh 3. Gurdeep Singh 4. Harbhajan Singh Dhaliwal 5. Harbir Singh 6. Jaskiran Kaur Cheema 7. Manveer Singh 8. Rani Dalbier Kaur |

22 Elected President's address / Meeting Closed - 12:50 pm

The incoming President Mr Prem Singh Judge spoke very briefly after the announcement by the RO. He welcomed and congratulated the newly elected members of the EXCO. He thanked the retiring EXCO members. He expressed his great satisfaction that the sangat had bestowed a lot of trust on the new EXCO & prayed to the Waheguru to show righteous path.

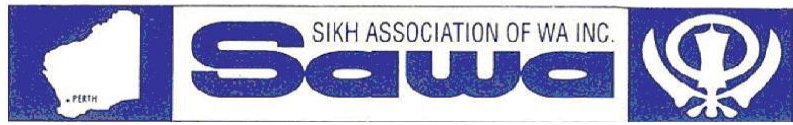
The President highlighted the significant projects ahead requested support from the members.



Gurdarshan Singh Kailey
President SAWA



Pushpinder Pal Singh
Secretary SAWA
Minute Taker



Sikh Association of WA Inc.

Annual Financial Report 30 June 2019

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Sikh Association of WA Inc. Statement by Members of the Committee

The Committee have determined that the Sikh Association of Western Australia (WA) Inc. ("SAWA") is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the Committee the financial statements and notes set out on pages 6 to 13:

- (i) Present fairly and are a true depiction of the Income & Expenditure of SAWA for the period ending 30 June 2019;
- (ii) Are set out in accordance with the accounting policies outlined in Note 1 to the financial statements; and
- (iii) Are in relation to operations of SAWA that have been carried out in accordance with its Constitution.

This statement is made in accordance with a resolution of the Members of the committee and is signed for and on behalf of the Committee by:



Mr Prem Singh Judge
President
Sikh Association of WA Inc
Dated: 18 August 2019



Mr Paramjit Singh Nagra
Treasurer
Sikh Association of WA Inc
Dated: 18 August 2019

STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2019

| | Notes | 2019 \$ | 2018 \$ |
|---|-------|----------------|----------------|
| Income | | | |
| Interest Received | 2 | 11,124 | 23,492 |
| Donations Received | 2 | 173,945 | 59,157 |
| Gross Proceeds from Trading | 2 | 552,325 | 552,751 |
| Total Profit/(Loss) | | 737,394 | 635,400 |
| Expenses | | | |
| Bank Charges | | 1,190 | 663 |
| Computer Expenses | | 5,225 | 865 |
| Cultural/Religious Activity | 3 | 53,977 | 81,407 |
| Depreciation | | 80,109 | 79,085 |
| Donations/Gifts | 4 | 45,618 | 51,352 |
| Electricity & Gas | | 16,789 | 19,390 |
| General/Other Expenses | 5 | 20,123 | 9,704 |
| Granthi Cost | | 4,344 | 12,001 |
| Granthi House Costs | 6 | 2,728 | 2,539 |
| Insurance | | 12,573 | 11,463 |
| Interest paid | | 42 | 30 |
| Langar Grocery Expenses | | 4,160 | 2,445 |
| Equipment Expenses | 7 | 10,063 | 10,389 |
| Planning Expenses | 8 | - | 16,345 |
| Postage | | 328 | 330 |
| Printing & Stationery | | 1,567 | 2,369 |
| Rates & Taxes | | 1,453 | 1,313 |
| Repairs & Maintenance | 9 | 82,707 | 87,217 |
| Security | | 8,953 | 2,830 |
| Subscriptions & Memberships | | 801 | 225 |
| Superannuation | | 7,105 | 6,307 |
| Telephone & Internet Expenses | | 878 | 1,112 |
| Wages | 10 | 86,620 | 81,820 |
| Water | | 8,330 | 5,523 |
| Total Expenses | | 455,683 | 486,723 |
| Profit from Association Operations | | 281,711 | 148,677 |

The accompanying notes form part of these financial statements

**STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2019**

| | Notes | 2019 \$ | 2018 \$ |
|--------------------------------------|-------|------------------|------------------|
| Assets | | | |
| Current Assets | | | |
| Cash and cash equivalents | 11 | 558,144 | 1,063,275 |
| Trade and Other Receivables | 12 | 76,931 | 27,717 |
| Total Current Assets | | 635,075 | 1,090,992 |
| Non-Current Assets | | | |
| Property, Plant and Equipment | 13 | 3,360,763 | 2,631,464 |
| Total Assets | | 3,995,839 | 3,722,456 |
| Current Liabilities | | | |
| Trade and other payables | | - | - |
| Total Current Liabilities | | - | - |
| Non-Current Liabilities | | | |
| Financial Liabilities | | 438 | 520 |
| Total Non-Current Liabilities | | 438 | 520 |
| Total Liabilities | | 438 | 520 |
| Net Assets | | 3,995,401 | 3,721,935 |
| Equity | | | |
| Total Equity | | 3,995,401 | 3,721,935 |
| Total Equity | | 3,995,401 | 3,721,935 |

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Preparation

The committee have prepared the financial statements on the basis that the association is a non-reporting entity because there are no users dependent on general purpose financial reports. The financial report is therefore a special purpose financial report that has been prepared in order to meet the requirements of the *Corporations Act 2001*. The financial report has been prepared in accordance with the mandatory Australian Accounting Standards applicable to not for profit entities reporting under the *Corporations Act 2001* and the significant accounting policies disclosed below which the committee have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous unless stated otherwise.

The financial statements have been prepared on cash basis and are based on historical costs unless otherwise stated in the notes. The material accounting policies that have been adopted in the preparation of this report are as follows:

(a) Going Concern

The financial report of the association have been prepared on a going concern basis.

(b) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the statement of financial position.

(c) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits.

(d) Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

(e) Borrowing Costs

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale. All other borrowing costs are recognised in income in the period in which they are incurred.

(f) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. Any consideration deferred is treated as the provision of finance and is discounted at a rate of interest that is generally accepted in the market for similar arrangements. The difference between the amount initially recognised and the amount ultimately received is interest revenue.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and cessation of all involvement in those goods.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date and where outcome of the contract can be estimated reliably. Stage of completion is determined with reference to the services performed to date as a percentage of total anticipated services to be performed. Where the outcome cannot be estimated reliably, revenue is recognised only to the extent that related expenditure is recoverable. All revenue is stated net of the amount of goods and services tax (GST).

(g) New Accounting Standards for Application in Future Periods

The AASB has issued new, revised and amended standards and interpretations that have mandatory application dates for future reporting periods and which the association have decided not early adopt. The association do not anticipate early adoption of any of the reporting requirements would have any material effect on the association's financial statements.

These notes should be read in conjunction with the attached Audit Report.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2019

NOTE 2: REVENUES

| | 2019 \$ | 2018 \$ |
|-----------------------------------|----------------|----------------|
| Sales Revenue | | |
| Offerings at Gurdwara Sahib | 435,415 | 420,394 |
| Offerings private residences | 28,152 | 31,397 |
| Government Grants Received | 25,741 | 25,359 |
| Membership Income | 5,600 | 10,680 |
| Community Relief Funds | 14,715 | 11,290 |
| Cultural Events Income | 17,264 | 27,885 |
| Rental Income (Senior Day Centre) | 7,238 | 7,546 |
| Rental Income Granthi's House | 18,200 | 18,200 |
| | 552,325 | 552,751 |
| Other Revenue | | |
| Donation Income | 173,945 | 59,157 |
| Interest Received | 11,124 | 23,492 |
| | 185,069 | 82,649 |
| | 737,394 | 635,400 |

NOTE 3: CULTURAL/RELIGIOUS ACTIVITY EXPENSES

| | | |
|---|---------------|---------------|
| Sikh Heritage | 6,334 | 25,943 |
| MRTA – SAWA Radio Cost | 4,552 | 4,338 |
| Adenia Park Function | 5,558 | 556 |
| Senior Day Centre | 10,600 | 10,600 |
| Seniors Picnic Trips | 2,000 | 3,500 |
| Inter Community | 6,985 | - |
| SYA Youth Leadership Program | 1,000 | 250 |
| Vesakhi Mela 2019 | 14,801 | 33,295 |
| Other Cultural/Religious Costs | 2,147 | 2,925 |
| Total Cultural/Religious Activity Expenses | 53,977 | 81,407 |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

| | 2019 | 2018 |
|--|---------------|---------------|
| | \$ | \$ |
| NOTE 4: DONATIONS/GIFTS GIVEN | | |
| Siropas | 4,195 | 12,962 |
| Annual Sikh Games/Sports Expenses | 26,019 | 27,761 |
| Relief Donations | 15,404 | 10,629 |
| Total Donations/Gifts Given | 45,618 | 51,352 |
| NOTE 5: GENERAL EXPENSES | | |
| Palki Vehicle Expenses | 3,443 | 2,796 |
| Punjabi School | 9,496 | 760 |
| Miscellaneous Expenses | 816 | 183 |
| Books & Periodicals | 487 | 1,420 |
| Expenses against Grants | 5,881 | 4,545 |
| Total General Expenses | 20,123 | 9,704 |
| NOTE 6: GRANTHI HOUSE COSTS | | |
| Telephone | 789 | 1,014 |
| Electricity | 1,939 | 1,525 |
| Total Granthi House Costs | 2,728 | 2,539 |
| NOTE 7: NEW EQUIPMENT EXPENSE | | |
| Other Minor Equipment (less & more than \$1,000) | 10,063 | 10,389 |
| Total New Equipment Expense | 10,063 | 10,389 |
| NOTE 8: PLANNING EXPENSES | | |
| Planning Expenses | - | 16,345 |
| Total Planning Expenses | - | 16,580 |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

| | 2019 \$ | 2018 \$ |
|---|----------------|------------------|
| NOTE 9: REPAIRS & MAINTENANCE | | |
| Gardens Planting & Upkeep | 6,590 | 15,422 |
| Main Building R&M | 16,233 | 15,442 |
| R&M Equipment | 22,050 | 18,323 |
| Building Cleanings | 36,834 | 37,130 |
| Pest Control | 1,000 | 900 |
| Total Repairs & Maintenance | 82,707 | 87,217 |
| NOTE 10: WAGES | | |
| Granthi Wages | 64,575 | 66,400 |
| Kitchen Wages | 14,045 | 8,100 |
| Punjabi School Wages | 8,000 | 7,320 |
| Total Wages | 86,620 | 81,820 |
| NOTE 11: CASH AND CASH EQUIVALENTS | | |
| Cash on Hand (Bank Accounts) | 426,952 | 553,141 |
| Bank Term Deposit | 130,465 | 509,945 |
| Petty Cash | 727 | 188 |
| | 558,144 | 1,063,274 |
| Cash Reconciliation | | |
| Cash and Cash Equivalents | 558,144 | 1,063,274 |

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2019**

| | 2019 \$ | 2018 \$ |
|---|---------------|---------------|
| NOTE 12: TRADE AND OTHER RECEIVABLES | | |
| Current | | |
| ATO Net Receivable (GST) | 16,931 | 27,717 |
| Australian Sikh Games 2020 Loan * | 60,000 | - |
| Total Trade and Other Receivables | 76,931 | 27,717 |

NOTE 13: PROPERTY, PLANT & EQUIPMENT

Plant & Equipment

| | | |
|--|------------------|------------------|
| Land at Cost | 381,393 | 381,393 |
| Building at Cost | 1,270,804 | 1,270,804 |
| Less Accumulated Depreciation | (349,383) | (317,613) |
| Plant & Equipment | 326,563 | 249,049 |
| Less Accumulated Depreciation | (205,712) | (190,575) |
| Building Improvements | 948,767 | 796,807 |
| Less Accumulated Depreciation | (155,922) | (130,750) |
| Kitchen Extension | 1,124,878 | 580,911 |
| Motor Vehicle | 40,138 | 40,138 |
| Less Accumulated Depreciation | (20,763) | (12,735) |
| Total Property, Plant & Equipment | 3,360,763 | 2,667,429 |

* AGM 2018 Loan approval with conditions

**INDEPENDENT AUDITOR'S REPORT
TO THE COMMITTEE AND MEMBERS
OF THE SIKH ASSOCIATION OF WESTERN AUSTRALIA INC**

Report on the financial report

A complete review has been made of the special purpose financial report, comprising the balance sheet; income statement; and any applicable accompanying notes, as provided by the Sikh Association of WA Inc., for the year ended 30 June 2019.

Sikh Association of WA's Responsibility for financial report

The President and the Committee of the Sikh Association of WA Inc. are responsible for the preparation and fair presentation of the financial report, and have determined that the financial report is in accordance with the Accounting Standards, the *Corporations Act 2001* (as is applicable to a Not for Profit Entity), and the Association's Constitution/ AGM minutes. The responsibilities of the Sikh Association of WA Inc also includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statement, ensuring that it is free from any material misstatements.

Auditor's Responsibility

Our responsibility is to express an opinion based on the Certified Financial Statement and the supplied evidences to vouch for all material amounts stated on the face Annual Report. We have conducted the audit in accordance with the Australian Auditing Standards (as applicable for a not for profit entity) and the AGM Minutes/Constitution presented and duly accepted by the members of the association at the previous AGM. Both require that we comply with the ethical requirements relating to Audit Engagements and plan and perform our audit to obtain reasonable assurance as to whether income/expenses are not materially misstated and within the guidelines of the associations Constitution/AGM Minutes.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstance, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates (if any) made by the entity.

Our audit did not involve an analysis of the prudence of decisions made by the president and/or committee, nor did we advise on changes that needed to be made to note disclosures. We have however, assessed the disclosures against the constitution/AGM minute requirements and have advised on any opinion within this report.

Emphasis of Matter

The below listed item is reported as an emphasis of matter in the financial report. We consider it necessary to draw users' attention to particular matter presented in the financial report, in the auditor's judgement, is of such importance that it is fundamental to users' understanding of the financial report.

Offerings Income

Proceeds from offerings are a significant source of revenue for the Sikh Association of WA. The Sikh Association of WA has determined that it is appropriate to continue using its current control of accounting for these monies, in a manner that ensures minimal misstatement and unethical behaviour. We believe the best practices and procedures have been adopted in handling the proceeds from offerings. However, due to our audit opinion being based on evidencing the financial report and not on the appropriateness of internal control, we are unable to vouch for the revenue earned from such proceeds. We, therefore, are unable to express an opinion as to whether proceeds from offerings, which the association obtained during the financial year, are complete.

Auditor's Opinion

In our opinion, except for the effects of the above listed emphasis of matter, the remaining sections of the financial report presents a true and fair view of the Sikh Association of WA's financial position as at 30 June 2019.



Harpreet Singh (CPA)
Dated 12 August 2019



Harveer Singh (CPA)
Dated 12 August 2019

ATTACHMENT 4

LIST OF ACTIVE/CURRENT RESOLUTIONS

| AGM | RES NO | RESOLUTION | STATUS |
|------|--------|--|--|
| 2017 | 6.2.3 | <p>Resolution:</p> <p>It was suggested to include the word "fixed" with lump sum, which was accepted by the proposer and seconder.</p> <p>I. That the EXCO decision to award contract to Schearer Projects at a lump sum fixed price of \$1,036,193 be endorsed.</p> <p>II. That additional \$400,000 (the total cost now being \$1.2m) be allocated for the completion of the project.</p> <p>Proposer: Prem Singh Judge Seconder: Gurdarshan Singh Kailey Against: 8 Favour: 57 Carried with majority vote</p> | The Project has completed refer to report appearing at Attachment 5 |
| 2017 | 6.4.1. | <p>Resolution:</p> <p>That the EXCO is directed to constitute a Working Group to prepare a submission to the state government to introduce Punjabi language in schools. The Working Group to be established no later than 31 October 2017.</p> <p>Proposer: Amarjit Singh Pabla Seconder: Tarun Preet Singh Carried Unanimously</p> | In progress. Refer to report appearing at Attachment 5 |
| 2018 | 6.1.5 | <p>Proposed Motion:</p> <p>That a sum of \$ 200,000 be approved for the refurbishment of Gurudwara Sahib for the following:</p> <p>i Replacing carpets in Prayer Hall & painting the whole Building after completion of Kitchen & Office/School extension including repair work where needed</p> <p>ii Replacing old furniture & fittings</p> <p>iii Extending Patio up to the toilets</p> <p>iv Installation of Air Curtains to Kitchen & Prayer hall doors</p> <p>v Replace Kitchen roller doors with suitable doors to keep out the draft</p> | In progress. Refer to report at Attachment 5 |

| | | | |
|------|-------|---|--|
| | | <p>vi Installation of new balustrades around the first floor.</p> <p>Proposer: Prem Singh Judge Seconder: Gurdarshan Singh Kailley Carried (For 69 Against 6)</p> | |
| 2018 | 6.1.6 | <p>Proposed Motion:</p> <p>i. That SAWA EXCO is directed to advance \$60,000 to the Sikh Games 2020 Organising Committee, in order to plan, organise and coordinate the games in 2020. Any residual amount (if any) will be refunded to SAWA.</p> <p>Proposer: Gurdarshan Singh Kailley Seconder: Prem Singh Judge Carried Unanimously</p> | <p>In Progress Refer to report at Attachment 5</p> |
| 2018 | 6.3.1 | <p>Proposed Motion:</p> <p>That SAWA Membership waiting list of 25 persons be created and maintained to fill in vacancies to become Ordinary members as per Clause 7.2 of SAWA Constitution 2018.</p> <p>On Vasakhi Day 2019 a waiting list of 25 applications will be drawn and sequenced by raffle to fill in vacancies as they occur.</p> <p>This procedure shall be implemented as a By-lay by future EXCO's.</p> <p>Proposer: Gurdarshan Singh Kailley Seconder: Paramjit Singh Nagra Carried Unanimously</p> | <p>Report on Attachment 5</p> |
| 2018 | 6.3.2 | <p>Proposed Motion:</p> <p>SAWA should publish a book on history of Sikh community in Western Australia. A professional certified historian should be hired for this project to through the official records and gather oral history. This may be used as reference material for further research.</p> <p>Proposer: Tarun Preet Singh Seconder: Gurdarshan Singh Kailley Carried Unanimously</p> | <p>No Report received</p> |

PROGRESS REPORT ON ACTIVE RESOLUTIONS

Resolution 6.2.3 of 30th September 2017 - EXCO's Kitchen and Wash Area Building Project

EXCO formed a Sub Committee comprising of:

1. Gurdarshan Singh Kailley,
2. Prem Judge,
3. Paramjit Nagra,
4. Jagdish Gill and
5. Ranjit Singh

The following are Technical Advisors for their expertise:

6. Deedar Singh Cheema,
7. Parvendar Singh and
8. Jaginder Singh (Joe).

REPORT: Building Completion Report: Motion 6.2.3 of AGM 2017

Building has been successfully completed and certificate of fitness was issued by City of Gosnells on 18/7/2019.

Classrooms have been furnished and school commenced on 4/8/2019. (Much appreciated by parents of students)

Kitchen is now in operation with new requirement.

Total cost of building **was \$1,124,878/-** (including variations of \$100,651/-)

Resolution 6.4.1 (AGM 2017)

Introduction of Punjabi language into Schools in WA

Following the resolution passed at the AGM 2017, a working group was established to prepare a submission to the state government to introduce Punjabi language in schools

Working Group:

Amarjit Singh Pabla
Tarunpreet Singh
Gurdarshan Singh

Harbhajan Singh Dhaliwal
Satpal Singh Rikhranj
Prof Pritam Singh

Approval by School Curriculum and Standards Authority (SCSA)

Before Punjabi can be introduced in schools, School Curriculum and Standards Authority (SCSA) must approve the Punjabi syllabus from **Pre-primary to Year 10**. The approval process starts each year in April, and it is a long and rigorous assessment procedures. We were not ready to make our submission last year. We made a formal application to on 25 March 2019.

Our application was rejected on 23 April 2019 after some deliberations by SCSA. SCSA stated in their response that “The *Western Australian Curriculum and Assessment Outline* sets out the mandated Preprimary to Year 10 curriculum for Western Australian schools. The Outline currently includes the following languages: Chinese, French, German, Indonesian, Italian and Japanese. In addition, other language curricula developed by the Australian Curriculum, Assessment and Reporting Authority are available to schools through the Western Australian School Curriculum and Standards Authority”.

The main reason to decline our request is because SAWA does to run a formal school, hence SCSA cannot approved a Panjabi syllabus when there is no school to teach Punjabi.

Given this scenario, we are still trying to work out the best approach to achievement the desired outcome.

Amarjit Singh Pabla

1. MOTION 6.1.5 AGM 2018

Report: 6.1.5 - AGM 2018 Refurbishment of Gurdwara Sahib

- New cupboards installed in sound room at a cost of \$3,650
- Patio has been extended till the toilets at a cost of \$10,409
- Air curtains installed at a cost of \$6,810
- Roller doors to kitchen installed at a cost of \$5,240
- Stainless Steel Balustrade installed at a cost of \$54,700

Total: **\$80,809**

Carpets and painting will be done once all external work is completed.

Report MOTION 6.1.6 AGM 2018 Australian Sikh Games Perth 2020

Australian Sikh Games Perth 2020

The 33rd Australian Sikh Games are to be held in Perth during the Easter break of April 2020. As per the constitution, the organising regional committee has been selected by the Australian National Sikh Sports & Cultural Council (ANSSACC). This committee comprises of ANSSACC member organisations such as the Sikh Association of WA (SAWA), Sikh Gurdwara Perth (SGP), Virsa Club WA Inc and Punjabi Cultural & Sports Club Inc (PCSC).

Hosted by one of the capital cities of Australia, the Australian Sikh Games is an annual sporting event showcasing our culture, heritage and unity. Apart from cultural events, participating teams and athletes, congregate from around Australia and overseas to compete in various sports, such as Hockey, Kabaddi, Netball, Soccer, Volleyball, Basketball, Badminton, Cricket, Golf and Athletics. These Sikh Games are subject to the Constitution of the ANSSACC and the General Championship Rules, Terms and Conditions as laid-down by the ANSSACC. This year we are planning to include seminar on Punjabi literature along with Sikh Forum during the games.

Preparations for this large-scale event are well underway with the committee working towards finalising venues, transport, accommodation and grant applications. The Curtin Stadium in Bentley has been booked for this event. We will be seeking the support of our community and volunteers to join the committee as sports coordinators by end of October 2019 with fundraising drives beginning shortly.

I am sure that with the blessings of Waheguru Ji and the support from our community, we will make the Australian Sikh Games of 2020 one to remember.

Gurdarshan Singh Kailley

Report – MOTION 6.3.1 AGM 2018 (Ordinary Membership Waiting List)

As per Clause 7.2 (f) (g) of SAWA Constitution 2018 , applications were invited to create a Waiting list of 25 members to fill in vacancies.

At the time of printing of this report the process of vetting the applications was being carried out.

Report – MOTION 6.3.2 AGM 2018 (Printing of History Book on Sikhs in Australia)

Report received was not received at the time of printing